

Community Health Representative/Caregiver

The Seneca Cayuga Nation is accepting applications for a Community Health Representative (CHR)/Caregiver position which is directly supervised by the Executive Director. In compliance with the Seneca Cayuga Nation, Tribal Government Office Employees Personnel Policy, consideration shall be given to upgrading existing staff in accordance with the Nation's Career Development Plan, however applications/resumes will be received from prospective employees concurrently. This position performs a variety of duties related to home visits, client follow-ups, health education, and appropriate social service and medical activities. In addition, this position administers the Caregiver Support Program, a federally-funded program under Title VI-C of the Administration on Community Living, and health education and outreach to families with young children, a federally funded program under the Administration for Children and Families, Child Care and Development Fund. Other duties may include but not be limited to: organizes, develops, and reviews program plans to insure all program requirements are accomplished and submits programmatic reports in a timely manner and as required by the funding agency; contributes to grant renewal applications and compiles information for all required grant and management reporting; conducts community needs assessments to determine health services areas of greatest need and develops programs to meet those needs; works with Community Health Nurse (CHN) and other social service and medical personnel to provide outreach/health education to referred clients; determines applicant's eligibility for assistance according to program guidelines; teaches health care methods and procedures, in class settings and to individuals; and assists in planning and conducting workshops as related to the programs. Bachelor's Degree in Health/Wellness field and/or current RN license, 3-5 years' minimum experience in nursing practice and/or health/wellness field, and CPR/AED Certification. Background Check and Drug Screen shall be performed. Submit applications and or resumes to cbrown@sctribe.com and or cjones@sctribe.com . Applications are available online at www.sctribe.com. Currently, applications may be emailed or mailed. Tribal/Indian Preference. Open until filled.

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